Record Group 17
College of Education and Educational Technology

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Scope and Content
This collection is housed in nine archival boxes. The collection includes correspondence, pamphlets, leaflets and conference proceedings, as well as curriculum development and accreditation reports. This collection pertains to the College of Education and Educational Technology at Indiana University of Pennsylvania (IUP), as well as earlier documents from the Indiana State Normal School, including correspondence, pamphlets, leaflets and conference proceedings, as well as curriculum development and accreditation reports.

Provenance
Document originated in the College of Education and related sub-departments within the College of Education at Indiana University of Pennsylvania, as well as earlier documents from Indiana State Normal School.

Restrictions
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Processor
The collection was organized and the finding aid was updated by Harrison Wick on June 6, 2017.

Content List
Box 1 A.C.E. Scoop and ELM Newsletters, Pamphlets and Leaflets (16 folders)
  1. Education: Doctoral Program
     a. Dissertation Guide
  2. Education: Reading
     a. Pamphlet: Remedial Services for Prospective Teachers, by Willis E. Pratt, President, State Teachers College, Indiana, Pennsylvania, Vol. 1, no. 3 (2 copies)
     c. Pamphlet: Reading Education and Early Childhood Education: Reflection and Renewal, October 10-11, 1975
     d. Pamphlet: Reading Clinic, Indiana University of Pennsylvania
     e. Flyer: Research Seminar Series, presenting two sessions: William H. Cormier, author of Reading Research & Statistics – Wednesday, April 5 and Tuesday, April 11
  3. Education: Elementary Education: Conferences and Workshops (1 of 3), 1936-1983
     a. Certificate of Merit, Department of Elementary Education
     b. Itinerary: State Teachers College, Indiana, Pennsylvania, Conference on
Elementary Education, Friday, July 10, 1936

c. Pamphlet: IUP Summer Workshops – June 14-18; June 28-July2; August 1-6; and August 2-6 (2 copies)


e. Pamphlet: Elementary Language Arts Workshop Conference, State Teachers College, Indiana, Pennsylvania, June 16-20, 1958 (2 copies)

f. Pamphlet: Education in the Out of Doors, Main Session, 1974

i. Pamphlet: Early Childhood Workshop, IUP University School, June 11-15, 1979

j. Pamphlet: IUP School of Education Workshop on Story-Telling in the Primary Grades, July 16-27, 1979

l. Pamphlet: Newspaper in Education Workshop, IUP, August 1-5, 1983 (2 copies)

4. Education: Department of Public Education, 1939-1942

a. Letter to Presidents of Colleges and Universities, from Henry Klonower, Director, Teacher Education and Certification, June 1, 1939

i. Attachment: Table representing study of 4,367 provisional college certificates issued April 1, 1938 to March 31, 1939

b. Letter to Country and District Superintendents and Presidents of Institutions of Higher Learning, from Henry Klonower, Director, Teacher Education and Certification, June 5, 1939

i. Attachment: Table representing analysis of teacher supply based on provisional college certificates issued April 1, 1938-March 31, 1939

c. Pamphlet: The Pennsylvania Vocational Association and the Department of Public Instruction, Twenty-Sixth (26th) Annual Conference of Vocational and Practical Arts Teachers, June 28-30, 1939

d. Commonwealth of Pennsylvania, Department of Public Instruction, Harrisburg, “Uniform Fees, Deposits, and Repayments in the State Teachers Colleges,” effective June 1, 1942

e. Letter to Country and District Superintendents (cc: Supervising Principals and School Board Secretaries), from Francis B. Haas, Superintendent of Public Instruction, July 16, 1942

f. Distribution of Summer Session Enrollments, June 29-August 8, 1942, Accredited Colleges and Universities in Pennsylvania, July 6, 1942
   b. Handbook: Elementary Education Department’s Junior Year Field Based Program, Dr. Norman Norton, Handbook
   c. Teachers College Bulletin, “A Fascinating Profession Teaching Younger Children,” August 1951 (2 copies)
   e. Pamphlet: Indiana State College, Indiana, Pennsylvania announces a Program in Science for Elementary Teacher Training, May 1964 (2 copies)
   f. Pamphlet: Teachers for Elementary Schools at the College in Indiana, by Dr. Irene Russell, Director, State Teachers College, Indiana, Pennsylvania (2 copies)
   g. Pamphlet: Early Childhood Certification Program, IUP (2 copies)
   h. Pamphlet: Elementary Education in your future? Elementary Education Department, Indiana University of Pennsylvania, Indiana, Pennsylvania
   i. Pamphlet: Doctoral Program, Elementary Education for Leadership Roles: College Teaching, Supervision, Curriculum Development, Administration, Research (2 copies)

   a. Pamphlet: Careers in Education, Indiana University of Pennsylvania
   b. Pamphlet: IUP, Principal Certification Program
   c. Pamphlet: Teachers for Secondary Schools at the College in Indiana, by Dr. Joy E. Mahachek, Director, Division of Secondary Education, State Teachers College
   d. Information Booklet: IUP, the place for all reasons, School of Education
   e. Pamphlet: Sequence in Urban Education, School of Education, Indiana University of Pennsylvania
      i. June 9-August 29, 1969 (2 copies)
      ii. June 7-August 27, 1971
      iii. June 4-August 24, 1973
   h. Informational Flyer: Study Tour to Europe, Undergraduate and Graduate, IUP, June 19-July 11, 1978
   i. Memo and Itinerary: To Administrators, Subject: Global Education Workshop, September 6, 1978
   l. Pamphlet: Summer Workshop, “Problem Solving—Strategies & Techniques,” August 4-8 or August 11-15, 1980
m. Seven (7) Postings for Summer Workshops and Seminars, Summer 1981
n. Pamphlet: College of Education, Summer Workshops, Summer 1983
o. Brochure: State Teachers College of Pennsylvania, “Some facts concerning their purpose, their support and the service which they render”
q. Teachers College Bulletin, “Education for the Teaching Profession,” August 1953 (2 copies)
r. Teachers College Bulletin, “Not by books alone! Recreation in Teacher Education,” November 1953 (2 copies)
s. Draft Programme of a Study Visit to Ireland and England
u. Proposal: A Proposal for the IUP Literacy Center, Submitted by the Literacy Committee, Department of Professional Studies in Education, December 14, 1998
v. Phi Beta Lambda, Creed and Pledge, Meeting Notice, September 24
w. Pamphlet: Field and Research Services, IUP, School of Education
y. IUP College of Education News, Fall 1988
   a. September 1958 (2 copies)
b. February 1959
c. November 1963
d. March 1964
e. September 1965
f. April/May 1966
   a. Pamphlet: Counselor Education Department (2 copies)
b. Pamphlet: Master of Arts Degree in Student Personnel Services in Higher Education, Department of Counselor Education
c. Pamphlet: “A Tradition of Success”, Masters of Arts Degree (M.A.) in Student Personnel Services in Higher Education at IUP, Counselor Education, School of Education
d. Pamphlet: Indiana University of Pennsylvania’s Graduate School announces a program leading to the degree of Doctor of Education in Counselor Education
e. Pamphlet: Indiana University of Pennsylvania and California State College, Cooperative Doctoral Program in Counselor Education
f. Pamphlet: IUP Workshop for Teachers, Counselors and Administrators Interested in Helping Students Succeed, August 4-8, and 13-15
g. Pamphlet: Unique Features of Indiana University of Pennsylvania, Willis E. Pratt, President, and George L. Spinelli, Chairman, Counseling & Guidance Department, Counselor Education, December 1, 1966 (2 copies)
h. Pamphlet: Summer Workshop, Teacher Adult Basic Education Program in Guidance and Counseling, Sponsored Co-operatively by Indiana University of
Pennsylvania, Pennsylvania Department of Education, and Region III Staff - Development Project, June 17-28, 1974 (2 copies)
i. Pamphlet: Self-Enhancing Education: An Affective Approach to Drug and Alcohol Prevention, Westmoreland Hospital Community Mental Health Center, Greensburg, Pennsylvania, August 4-8, 1980

9. Education: Speech and Hearing, 1961
   a. State College Bulletin: Speech and Hearing Therapy at Indiana, Indiana State College, Indiana, Pennsylvania, August 1961 (2 copies)

    c. New Course Proposal: EX 500, the Exceptional Child in the Regular Classroom, February 13, 1978
    f. IUP, Department of Special Education and Clinical Services, Commencement, 1982 (2 copies)
    g. Pamphlet: Unique Features of Indiana University of Pennsylvania, Will E. Pratt, Indiana’s Clinical Services, Morton Morris, Chairman, Special Education Department and Clinical Services, December 1, 1966 (2 copies)
    h. Pamphlet: Department of Special Education and Clinical Services, Bachelor and Master Degree Programs for Careers in Education of Exceptional Children Rehabilitation Education, Speech Pathology and Audiology (2 copies)
    i. Pamphlet: IUP, Bachelor and Master Degree Programs for Careers in Education of the Exceptional, Education of Hearing Impaired, Rehabilitation, Speech Pathology and Audiology
    j. Pamphlet: Bachelor’s Degree Programs for Careers in the Field of Exceptional Children and Adults (2 copies)

11. Education: Workshops, 1966-1985
    b. Pamphlet: First Annual Symposium of the School of Education, Indiana University of Pennsylvania, in conjunction with the dedication of George A. W. Stouffer Hall, Friday, October 7, 1977 (2 copies)
    c. Pamphlet: Early Childhood Workshop, IUP University School, June 9-13, 1980 (2 copies)
f. Pamphlet: Summer Workshop – Symposium, August 14-19, 1966

   b. Pamphlet: Humanizing the Schools through Humanizing Teacher Education, Conference, November 11-12, 1971 (2 copies)
   c. Pamphlet: Sequence in Urban Education, Summer Session, June 4 through August 24, 1973
   d. Pamphlet: IUP College of Education informational brochure, circa 1984-1985

   b. February 1974, Vol. 1, no. 2 (2 copies)

   a. Early Childhood Education Certification Program (E.C.E.C.P.), IUP, Elementary Education Department, 1982 (2 copies)
   b. Outdoor Education Program Proposal

15. Education: Educational Psychology, 1982-1983
   b. Pamphlet: Adult and Community Education, “A bite of the apple for you at IUP”
   c. Pamphlet: Community Health Professionals, Masters of Arts in Adult/Community Education, IUP, “A bite of the apple for Community Health Professionals”
   d. Pamphlet: Educational Psychology, Undergraduate and Graduate Special Summer Courses, 1982 (2 copies)
   e. Pamphlet: Educational Psychology, Undergraduate Special Summer Courses, 1983
   f. Pamphlet: School Psychology, Certificate of Advanced Study (2 copies)
   g. Pamphlet: Home and School Visitor (School Social Worker), Master of Education Program leading to Pennsylvania Certification, Department of Educational Psychology, Dr. Joan Yanuzzi, Director
   h. Pamphlet: Minor in Teaching Sex Education, IUP (2 copies)
   i. Poster: Announcing a Motivation Workshop for Primary and Secondary School Teachers, June 21-25, 1976

16. Education: Teacher Education Redesign Concept Paper, April 1986

Box 2 Central-Western Education Conference and Student-Teaching Guides (8 folders)
1. Education: Conferences, 1932-1954
   a. Rural School Conference
      i. 1932 (2 copies, 1 inclusion – song sheet)
      ii. 1936-1937, 1939 (2 copies), 1940 (2 copies)
c. Summer Conference of the Pennsylvania School Director Association  
   i. 1954 (2 copies)  
   ii. 1956  
d. Summer Conference of the Pennsylvania School Boards Association, 1964

2. Education: Central-Western Education Conference Proceedings, State Teachers College, Indiana, Pennsylvania, 1939-1953  
   a. Bound Volume, 1939-1953, missing 1951  

3. Education: Central-Western Education Conference Programs, 1954-1962  

4. Education: Central-Western Education Conference Programs, 1963-1972  
   a. 2 copies of each, 1963-1972

5. Education: Central-Western Secondary Education Workshop  
   a. 1950,1956 (2 copies), 1957, 1960, 1961 (2 copies), 1963 (2 copies), 1965 (2 copies), 1966 (2 copies)

   a. Guide to Student Teaching, 1955 (2 copies)  
   b. Guide to Student Teaching, 1961 (2 copies)  
   c. A Shared Responsibility : Professional Laboratory Experiences

7. Education: Response to Major Review of Teacher Education Program  
   b. Letter to Dr. John E. Worth, President, from Sam B. Craig, Jr., Acting Chief, Division of Teacher Education, Bureau of Academic Programs, July 7, 1982  
      i. Attachment: Report of an Initial Review of Proposed Teacher Education Programs and a Follow-up Review of the Hearing Impaired Program at Indiana University of Pennsylvania, April 6-8, 1982  
   c. Letter to Dr. Peggy Stank, Chief, Division of Academic Programs, from Charles Kofoid, Dean, IUP, September 8, 1982  
      i. Attachment: Responses to PDE Evaluation Team’s visit to IUP, April 6-8, 1982  
   d. Major Review of Teacher Certification Programs, Table of Contents  
   e. Supervisor of Special Education Certification Program


**Box 3 Focus on Learning Journal 1971-1984 (5 folders)**  
   a. 1971, Vol. 1, No. 1-2 (2 copies each)  
      i. 1971, Vol. 1, No. 1 (1 original, 1 photocopy)  
   b. 1972, Vol. 2, No. 1-2 (2 copies each)

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b. 1974-1975, Vol. 4, No. 1-2 (2 copies each)

   a. 1976, Vol. 5, No. 1-2 (2 copies each)
   b. 1977, Vol. 6, No. 1 (2 copies)
   c. 1979, Vol. 6, No. 2 (2 copies)

   b. 1980, Vol. 8, No. 1 (2 copies)
   c. 1982, Vol. 8, No. 2 (2 copies)

   a. 1983, Vol. 9, No. 1-2 (2 copies each)
   b. 1984, Vol. 10, No. 1

Box 4 Vocational Personnel Program and Related Materials (9 folders)

1. Education: Vocational Personnel Course Proposal, 1978
2. Education: Vocational Personnel Institutional Self-Study, 1978
   a. Notes from Exit Interview of Certification Team for Vocational Professional Preparation Program
   b. Letter to Certification Team Members, from T. W. O’Brien, January 16, 1979
   c. Appendix E: Guide for Institutional Self-Study Report in Requesting Program Approval in a Specific Certification Area, June 1977
   d. Part II: Program Approval Standards Undergraduate and Graduate Programs, November 1976
   e. Part III: Vocational Education
   f. General Standard VI & VII


5. Education: Vocational Personnel Preparation Program, 1979

6. Education: Center for Vocational Personnel Preparation Advisory Committee, 1979
   a. General Advisory Committee Organizational Meeting, April 26, 1979
   b. Advisory Committee Handbook

7. Education: Center for Vocational Personnel Preparation Miscellaneous, 1979
   a. Letter from John Chellman, Chairperson Curriculum Committee B2, October 11, 1978
   b. “Cueing EMR Students into Engine Assembly”, School Shop, Michael Spewock, Assistant Professor, Center for Vocational Personnel Preparation, September 1981
   d. Council of Educator’s Review (Blank)
   e. Certificate of Appreciation (Blank)
   f. Pamphlets
      i. Bachelor of Science Degree in Vocational Education (2 copies)
ii. How Do I Become A Vocational Teacher?

iii. Master of Arts Degree, Student Personnel Services in Higher Education

8. Education: Center for Vocational Personnel Preparation Newsletters, 1979
   a. Newsletter, Vol. 1, No. 1 – November 1978 (2 copies)
   b. Newsletter, Vol. 1, No. 2 – May 1979 (2 copies)
   c. Center Messages, No. 2 – March 1979 (2 copies)
   d. Center Messages, No. 3 – July 1979 (2 copies)
   e. Vocational Educator’s Forecast, Vol. 4, No. 1 – Spring, 1983

   a. Letter from United States Department of Education
   b. Letter from National Association of Vocational Education Special Needs Personnel (NAVESNP), November 4, 1986
   c. Letter from College of Education, the University of Texas at Austin, November 17, 1986
   d. Letter from National Association of Vocational Education Special Needs Personnel (NAVESNP), November 20, 1986
   e. Letter from National Association of Vocational Education Special Needs Personnel (NAVESNP), November 24, 1986
   f. Letter from the University of Vermont, November 24, 1986
   g. Letter from American Vocational Association, December 1, 1986
   h. Letter from American Vocational Association, Special Needs Division and National Association of Vocational Special Needs Education, December 7, 1986
   i. The IUP Tradition
   j. Certificate of Recognition from Special Needs Division of American Vocational Association (AVA), December 7, 1986

Box 5 Instructional Resources Center and Mass Media Program (11 folders)

1. Education: Campus Radio Plans and News Releases, 1938-1941
2. Education: Learning Resource Center and Communications Media Workshops, Course Listings and Brochures, 1941-1982
4. Education: Instructional Resources Center Policy Change and Related Materials, 1950-1977
5. Education: Instructional Motion Pictures Booklets, 1952-1969
7. Education: Graduate Program in Media Proposals and Needs Assessment, 1966-1973
   a. WIUP-FM 91.3 Brochure
   b. WIUP-FM Program Schedule, September 14-October 16, 1970
   c. WIUP-FM Program Schedule, Vol. 1., No. 1 – October 1970 (2 copies)
   d. WIUP-FM Program Schedule, Vol. 1, No. 2 – November 1970
   e. WIUP-FM Program Schedule, Vol. 1, No. 3 December 1970-January 1971 (2 copies)
10. Education: Learning Resources and Mass Media Programs, Course Listings and Projected Course Offerings, March 1973
11. Education: Learning Resources and Mass Media Department, Masters of Arts in Media and Program Revision, 1973-1974

Box 6 Master Plan for Instructional Resources Center and WIUP-CIUP-TV Program Schedules and WIUP-TV Station Manuals (9 folders)

1. Education: Proposed Master Plan for Instructional Resource Center, January 15, 1975
2. Education: Proposed Master Plan for Instructional Resource Center, February 1, 1975
3. Education: WIUP-FM and CIUP-TV Program Schedules, April-October 1975
4. Education: Instructional Resources Centers and Audio-Visual Miscellaneous, 1982
5. Education: WIUP-TV Station Manuals, 1983
6. Education: Self-Study for Reaccreditation IUP, 1984
7. Education: Institutional Report to the National Council for Accreditation of Teacher Education (NCATE), October 1979
8. Education: NCATE Specialty Guidelines, March 1985
   a. Early Childhood Education
   b. Instructional Media Specialist
   c. Teacher of Mathematics
   d. Reading Programs
   e. School Psychology

Box 7 Accreditation, National Council for Accreditation of Teacher Education (NCATE) Reports, IUP Spring Hill Commission, Curriculum Folios 1979-1992 (26 folders)

4. Education: NCATE, Evaluation Team Report, March 4-6, 1985
5. Education: NCATE Team Report, 1974-1975
6. Education: Programs Approved for Teacher Education in Pennsylvania Colleges and Universities
   a. May 1988
   b. February 1989
   a. Letter to Teacher Education Program Chairs and Coordinators, from Arthur U. Iriarte, Associate Dean, College of Education
   b. Blank Evaluation Form
   a. Art
   b. Biology
c. Business Education  
d. Elementary Education  
e. French  
f. Healthy & Physical Education (including Student Teaching Handbook)  

   a. Home Economics  
   b. Mathematics, Secondary Education  
   c. Music Department  
   d. Social Studies  
   e. Spanish, Secondary Education  


12. Education: NCATE, Curriculum Folio, Basic Science Education (Biology, Chemistry, Physics), Program Rejoinder, May 22, 1992  

13. Education: NCATE, Curriculum Folio, English/Language Arts, Program Rejoinder, May 29, 1992  

14. Education: NCATE, Curriculum Folio, Basic Elementary Education, Program Rejoinder, June 5, 1992  

15. Education: NCATE, Curriculum Folio, Social Studies Education, Program Rejoinder, June 11, 1992  

16. Education: NCATE, Curriculum Folio, English/Language Arts, Masters Program Rejoinder, July 1992  
   a. Part I  
   b. Part II  

17. Education: NCATE, Curriculum Folio, Early Childhood, Program Rejoinder, July 15, 1992  

   a. Letter to Dr. Michael J. Curtis, Chair, NASP Act Committee, from John P. Quirk, Director, Doctoral Program in School Psychology  
   b. NCATE Curriculum Folio, School Psychology Doctoral Program, Rejoinder  

   c. Appendices A, B, C, D  

   d. Appendices E, F, G, Example 2  

   e. Track A, Appendices H, I, J  

22. Education: NCATE Institutional Self-Study, Section IV Faculty Vitae, Fall 1993  

23. Education: NCATE Principal Certification Performance Based, Fall 1994  

24. Education: NCATE Administration and Leadership Doctoral Program, October 1994  


Box 8 National Council for Accreditation of Teacher Education (NCATE) by Department (25 folders)

1. Education: NCATE Art Education
2. Education: NCATE Biology Education
3. Education: NCATE Business and Marketing Education
4. Education: NCATE Chemistry Education
5. Education: NCATE Early Childhood Education
6. Education: NCATE Early Childhood Master’s Program
7. Education: NCATE Education of Exceptional Persons
8. Education: NCATE Education of Persons with Hearing Loss
9. Education: NCATE Educational Psychology
10. Education: NCATE Elementary Education Doctoral Program
11. Education: NCATE Elementary Education Master’s Program
12. Education: NCATE Elementary Education Undergraduate Program
13. Education: NCATE English Education
14. Education: NCATE French Education
15. Education: NCATE German Education
16. Education: NCATE Health and Physical Education
17. Education: NCATE Mathematics Education
18. Education: NCATE Music Education
19. Education: NCATE Physics Education
20. Education: NCATE Reading Specialist Program
21. Education: NCATE School Counseling Certification
22. Education: NCATE Science Education
23. Education: NCATE Secondary Social Studies Education
24. Education: NCATE Spanish Education
25. Education: NCATE Vocational Education

Box 9 Pennsylvania Department of Education (PDE) Institutional Self-Study and Reports by Department, Fall 1993 (31 folders)

1. Education: PDE Institutional Self-Study, Fall 1993
2. Education: PDE Art Education, Fall 1993
3. Education: PDE Biology Education, Fall 1993
4. Education: PDE B.S. in Vocational-Technical Education, Fall 1993
5. Education: PDE Business Education, Fall 1993
6. Education: PDE Chemistry Education, Fall 1993
7. Education: PDE Cooperative Education Certification Program, Fall 1993
8. Education: PDE Early Childhood Education, Fall 1993
9. Education: PDE Earth and Space Science and/or General Science, Fall 1993
10. Education: PDE Elementary Education, Fall 1993
11. Education: PDE Elementary School Counselor, Fall 1993
12. Education: PDE English Education, Fall 1993
13. Education: PDE English Education Master’s, Fall 1993
14. Education: PDE Faculty Vitae, Fall 1993
15. Education: PDE French Education, Fall 1993
16. Education: PDE Health and Physical Education, Fall 1993
17. Education: PDE Home Economics Education, Fall 1993
18. Education: PDE Marketing and Distributive Education, Fall 1993
19. Education: PDE Music Education, Fall 1993
20. Education: PDE Principal Certification Program, Fall 1993
21. Education: PDE Reading Specialist Program, Fall 1993
22. Education: PDE Safety Education/Driver Education, Fall 1993
23. Education: PDE School Psychology Program, Fall 1993
24. Education: PDE Secondary Mathematics Education, Fall 1993
25. Education: PDE Secondary School Counselor, Fall 1993
26. Education: PDE Social Studies Education, Fall 1993
27. Education: PDE Special Education (Education of Hearing Impaired, Mentally/Physically Handicapped, Speech-Language Pathology), Fall 1993
28. Education: PDE Supervision of Vocation Education, Fall 1993
29. Education: PDE Vocational Administrative Director Certification Program, Fall 1993
30. Education: PDE Vocational Instructional Teacher Certification Program, Fall 1993
31. Education: PDE Institutional Rejoinder, March 1, 1994

Box 10 (2 folders)
1. Pennsylvania Department of Education: Institutional Self-Study, Fall 1993