School of Continuing and Non-Resident Education; Record Group 16
Indiana University of Pennsylvania, Special Collection and University Archives
6 boxes; 6 linear feet

Abstract
Corrections Education Program, in cooperation with the State Department of Education, IUP assumed administrative responsibility for educational programs for inmates at nine adult correctional facilities. Administrative and correspondence files, 1978-1980 includes personnel manual and results of survey of participants.

Scope and Content
This collection is housed in six archival boxes. The collection includes correspondences, reports, program plans, newsletters, studies and membership information regarding the School of Continuing and Non-Resident Education.

Provenance
Unknown.

Restrictions
None, this collection is open for research. Property rights reside with Indiana University of Pennsylvania (IUP), and the IUP Special Collections and University Archives. Literary rights are retained by the creators of the records and their heirs. For permissions to reproduce or publish, please contact the Special Collections Librarian and University Archivist.

Processor
The collection was organized and the finding aid was updated by Harrison Wick on March 18, 2015.

Container List
Box 1 (41 folders)
1. Correction Education Program Administration Budget – Correspondence (General), FY 1978-1979
3. Correction Education Program Administration – Conferences and Workshops (FY 1979-1980), Correspondence (General)
4. Corrections Education Program Administration – Evaluations – Field Coordinators
5. Corrections Education Program – Job Description
6. Corrections Education Program Administration – Personnel and Policy Procedures
8. Lane, Sharon
9. Personnel
10. Corrections Education Program Administration – Plan of Work
12. Corrections Education Program Agencies – Bureau of Corrections, Correspondence, FY 1978-1979
13. Administration Budget – Correspondence - In
14. Administration Budget – Correspondence - Out
15. Administration Budget – Correspondence - General
19. Corrections Education Program Administration – Misc. Correspondence, 1979
21. SCI – Camp Hill, Specific Information – Bob Stanley
22. Corrections Education Program – SCI – Dallas, Correspondence
23. Corrections Education Correspondence – Dean, 1978
24. Corrections Education Correspondence – Dean, 1979
25. Corrections Education Correspondence – Dean, 1980
27. Corrections Education Program – SCI – Graterford, Correspondence, 1979
28. Corrections Education Program – SCI – Graterford, Correspondence, 1980
30. Corrections Education Program – SCI – Greensburg, Correspondence, 1979
31. Corrections Education Program – SCI – Huntingdon, Correspondence, 1978
32. Corrections Education Program – SCI – Huntingdon, Correspondence, 1979 (In)
33. Corrections Education Program – SCI – Huntingdon, Correspondence, 1979 (In)
34. Corrections Education Program – SCI – Huntingdon, Correspondence, 1978-1980 (Out)
35. Corrections Education Program – SCI – Huntingdon, General Correspondence, 1977-1978
36. Corrections Education Program – SCI – Huntingdon, General Correspondence, 1979-1980
37. Corrections Education Program – SCI – Huntingdon, General Information
38. Corrections Education Program Inter- Agency Committee Correspondence & Minutes, FY 1977-1978
39. Corrections Education Program Correspondence, Dean, FY 1978-1979
40. Corrections Education Program Inter-Agency Committee Correspondence, 1978-1979
41. Corrections Education Program Inter-Agency
   a. Copy of House Bill #529 (Session 1977)
   b. Correctional Goals
   c. Responsibilities for the operation of educational programs in the state correctional institutions
   d. Workshop notice and newspaper article (1978)
   e. Outline on the delineation of authority
   f. Accounting for Expenses, 1987
g. Job notice, 1979
h. Meeting Agenda and Notes
   i. March 28, 1978
   ii. April 27, 1978
   iii. May 24, 1978
   iv. June 9, 1978
   v. July 10, 1978
   vi. July 12, 1978
   viii. August 3, 1978
   ix. August 7, 1978
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  xxx. May 9, 1979
  xxxi. May 8, 1979
  xxxii. May 17, 1979
  xxxiii. July 10, 1979
  xxxiv. August 3, 1979
  xxxv. November 28, 1979
i. Educational Department Policies, July 26, 1978
j. Goal Statement written by William Robinson
k. PLATO pricing information
l. Welding school Project
m. Benefit Rates
n. Object Code for use with Corrections Education Grants Categories
o. Definitions of Major and Minor Objects of Expenditures 100 Personnel services
q. Employment Tax Credit Programs, May 31, 1979
r. Report of Discussion at SCIR
s. State Contract dealing with Budget issues
t. Inventory of Office Equipment
u. CSPG Notes, November 29, 1978
v. Guidelines of the Correction Education Vocational Education Advisory Committee
w. Grievance Report From
x. Apprenticeship training
y. Notes and Correspondence about Meetings

Box 2 (39 folders)
1. SRCF – Mercer Contract Governor’s Special Grant, February 1, 1980-September 30, 1980
2. Corrections Education Program SCRF – Mercer Correspondence (In)
3. Corrections Education Program SCRF – Mercer Correspondence (Out)
4. Corrections Education Program SCRF – Mercer Correspondence (General)
5. Corrections Education Program SCRF – Mercer Correspondence, Fiscal Year 1978-1979
6. Corrections Education Program, Community Based Support System.
7. Corrections Education Program SCI (State Correctional Institutions), Muncy Correspondence (In)
8. Corrections Education Program SCI (State Correctional Institutions), Muncy Correspondence (Out)
9. Corrections Education Program SCI (State Correctional Institutions), Muncy Correspondence (General)
10. Corrections Education Program SCI (State Correctional Institutions), Muncy Correspondence (In), FY 1978–1979
11. Corrections Education Program SCI (State Correctional Institutions), Muncy Correspondence (Out), FY 1978–1979
12. Corrections Education Program SCI (State Correctional Institutions), Muncy Correspondence (General), FY 1978–1979
13. Correctional Education Program, Correspondence of Karen Dicks
14. Correctional Education Organizational
15. Other Offices Concerned Correction Education
16. Correction Education Program Pennsylvania Department of Education General
17. Correction Education Program Pennsylvania Department of Education, Correspondence (In)
18. Correction Education Program Pennsylvania Department of Education, Correspondence (Out)
19. Phase-Out Corrections Education
20. Corrections Education Program SCI (State Correctional Institutions), Pittsburgh Correspondence (In)
21. Corrections Education Program SCI (State Correctional Institutions), Pittsburgh Correspondence (Out)
22. Corrections Education Program SCI (State Correctional Institutions), Pittsburgh Correspondence (General)
23. Corrections Education Program SCI (State Correctional Institutions), Pittsburgh Correspondence (In), FY 1978–1979
24. Corrections Education Program SCI (State Correctional Institutions), Pittsburgh Correspondence (Out), FY 1978–1979
25. Corrections Education Program SCI (State Correctional Institutions), Pittsburgh Correspondence (General), FY 1978–1979
26. Corrections Education Program SCI (State Correctional Institutions), Rockview Correspondence (In)
27. Corrections Education Program SCI (State Correctional Institutions), Rockview Correspondence (Out)
28. Corrections Education Program SCI (State Correctional Institutions), Rockview Correspondence (General)
29. Corrections Education Program SCI (State Correctional Institutions), Rockview Correspondence, FY 1978–1979
30. Corrections Education Program State Correctional Institutions, All Field Coordinators
31. Directors of Education, Superintendents, Correspondence (Out), FY 1978–1979
32. Adult Corrections Education, Director of Corrections Education – IUP
33. Photographs – contact sheets & slides
34. Union Negotiations
35. Adult Correction Education, Welcome to Staff, Robert Wilburn
36. Personnel Manual, Adult Correction Education School of Continuing & Non-Resident Education
37. PEP State Regional Correctional Facility, Greensburg, 1980-1981
38. Proposed Educational Program, State Correctional Institute, Graterford, Pennsylvania
39. Plan for Educational Programs, State Correctional Institute at Muncy, January 1979

Box 3 (3 folders)
1. Corrections Education Surveys
2. Corrections Education Surveys
3. Corrections Education Surveys

Box 4 (36 folders)
1. Continuing Education, Normal School Extension Service
2. Continuing Education, Proposals for Continuing Education
3. Continuing Education, Crime Study Center
4. Continuing Education, Labor Studies Programs
5. Continuing Education, PMS Newsletter, Motorcycle Safety
6. Continuing Education, Community and University Studies
7. Continuing Education, “Information” newsletter annual report
8. Continuing Education, Elderhostel/Aging Courses
9. Continuing Education, Emergency Medical Services
10. Continuing Education, Nursing
11. Continuing Education, Criminology
12. School of Continuing Education, Credit Classes Program, General Description of Program
14. Continuing Education, Youth Experience In Summer
15. School of Continuing Education, Credit Classes Program, General Fiscal Reports
17. Continuing Education, Courses
33. Quarterly Reports, January 1980-December 1980
34. Quarterly Reports, January 1981-December 1981
35. Quarterly Reports, January 1982-December 1982
36. Quarterly Reports, January 1983-December 1983

Box 5 (20 folders)
5. Quarterly & Annual Reports, June 1987–May 1988
12. Quarterly Reports, 1994-1995
15. Quarterly Reports, 1997-1998
17. Quarterly Reports, 1999-2000
18. Quarterly Reports, 2000-2001
19. Quarterly Reports, 2001-2002
20. Quarterly Reports, 2002-2003

Box 6 (5 folders)

1. Quarterly Reports, January 1978-December 1978
2. Quarterly Reports, January 1979-December 1979