Biographical Note
For many years Florence Costantino (May 31, 1900-February 27, 1995) was a local owner of a strip mining company in Indiana County, Pennsylvania. She and her husband lived in Windber, Pennsylvania. Her husband was Joseph “Joe” Costantino (May 3, 1893-May 19, 1949), and they are both buried in Saint Anthony’s Cemetery in Windber.

Scope and Content
The documents of the Florence Costantino Collection are arranged into three series: business records, ledgers and payroll, and photographs. The business records' series is subdivided into three subseries: (1) tax information and returns, (2) deeds, property, insurance, and (3) miscellaneous business records. The papers are arranged chronologically in each series. The documents cover the period from the mid-1940s to the early 1980s. The majority of which are business records relating to Florence Costantino’s strip mining company. The materials include income tax returns, inheritance tax papers, insurance policies, closing entries, and photographs. The photographs have been placed in Mylar enclosures to preserve them.

Series A: Business Records
This series is subdivided into subseries. It is contained in boxes' one and two. Subseries I pertains to tax-related materials. Subseries II is related to deeds, property, and insurance. Subseries III includes a variety of business records such as the "American Oil Company" and "Mining Papers" files.

Series B: Ledgers and Payroll
This series is contained in boxes 3-6. It contains 17 ledgers with business material dating from 1945-1975. There are also two files (Payroll, 1970-1972 and Inheritance Papers, Various Years) which are located at the back of box 5.

Series C: Photographs
This series contains 38 photographs, which are located in one folder in the back of box two. There are photos pertaining to the business (i.e. four photographs of a coal-stripping shovel), as well as pictures of a personal nature, (such as the black and white photograph of Florence Costantino and her husband Joe Costantino taken on their wedding day).

Provenance
This collection was donated by the family of Florence and Joseph Costantino.

Restrictions
None

Processor
Papers arranged and inventory written by Todd Stanford and reorganized by Harrison Wick in 2014.

Container List

Series A: Business Records
Subseries I: Tax Information and Returns
Box 1
1. Income Tax Returns, 1943-1964
2. Income Tax Returns, 1943-1964
3. Income Tax Returns, 1943-1964
5. Florence Costantino Income Tax Forms, 1965-1974
6. Tax-Related Papers and Mining Company Records, 1944-1953
7. Tax-Related Papers and Mining Company Records, 1954-1963
8. Tax-Related Papers and Mining Company Records, 1964-1972
10. Employer's Return of Tax Withheld, 1950s
11. Inheritance Tax Papers, 1950-1953
15. Employer's Return of Tax Withheld, 1960s
17. Employer's Return of Tax Withheld, 1970s
18. Federal Unemployment Tax, 1970
20. Wage and Tax Statements, 1971
21. Property Taxes, 1975
23. Internal Revenue Service, Various Years

Series A: Business Records
Subseries II: Deeds, Property, Records
Box 1 (continued)
24. Deed: 19th Street Building, 1941, 1945
30. Rents and Expense Accounts, 1970s
32. Rents, 1978-1979
33. Insurance Policies, 1974-1978
Series A: Business Records
Subseries II: Deeds, Property, Records
Box 2
1. Insurance Papers, 1975-1980
2. Rented Property, Various Years
3. Loans and Mortgages, Various Years

Series A: Business Records
Subseries III: Miscellaneous Business Records
Box 2 (continued)
4. Pennsylvania Unemployment Compensation Fund, 1943-1965
5. American Oil Company, 1942, 1949
6. United States Treasury Department, 1944, 1969-1972
8. Service Station, 1948-1949
9. Fictitious Title, 1954
11. Correspondence with Frank Orban, Attorney, 1959-1971; and Florence Costantino, Appellant, vs. Commissioner of Internal Revenue, 445 F.2d 405 (1971)
13. Highland Sewer and Water Authority, 1962-1963
14. Shell Oil Company, 1964
16. Correspondence with W.M. Munson, 1965-1967
17. Loans Payable, 1965-1971
25. Prudence Mutual Correspondence, 1969-1970
27. C.E. Beck: Oil and Gas Lease, 1970s
28. New Furnace, 1970s
30. Victor Calculator, 1972
31. GTE, 1973
32. Appraisal for Florence Costantino Tract- Limestone Township, 1973
33. Walter Suffecool: Central City Industrial Electric, 1973-1975
34. Bank Notes, 1975-1979
35. Miscellaneous Bills Paid, 1978
36. Miscellaneous Bills Paid, 1979
37. Miscellaneous Bills Paid, 1980
41. Florence Costantino and Joe Costantino's Obituaries
42. Confirmation of Employment 1970-1973
43. Shaffer Oil Company, Various Years
44. Miscellaneous odds and ends, Various Years
45. Estate of Joe Costantino, Various Years
46. Personnel Records, Various Years
47. Business: General, Various Years

Series C: Photographs
Box 2 (continued)
1. Color Photograph: Coal-Stripping Shovel
2. Color Photograph: Coal-Stripping Shovel
3. Black and White Photograph: Costantino Home in Windber, Pennsylvania
4. Black and White Photograph: Florence Costantino
5. Color Photograph: Florence Costantino, Age 80, 1980
6. Black and White Photograph: Joe Costantino
7. Black and White Photograph: Dinner, Joe Costantino (Cook) is standing in back
8. Black and White Photograph: Coal-Stripping Shovel
9. Black and White Photograph: Costantino Coal Company's Float
10. Black and White Photograph: Road Construction Meeting in Harrisburg, Joe Costantino is at far right
11. Wedding Photograph: Joseph and Florence Costantino
12. Black and White Photograph: Ditch-Digger in the 1930s, Joe Donna, Florence's Nephew, is Second from Left, John Batiste, Florence's Brother, is third from Left, Joe Costantino is fourth from Left
13. Black and White Photograph: Coal-Stripping Shovel
14. Color Photograph: Don Batiste, Florence's Brother and a supervisor of stripping operations at Costantino Coal Company
15. Peter Caporole’s tombstone
16. Florence Costantino’s tombstone
17. 19th Street Building, 1996
18. 19th Street Building, 1996
19. Costantino Home, 1996
20. Stripping Shovel, 1948
21. Stripping Shovel, 1948
22. Stripping Shovel, 1948
23. Stripping Shovel, 1948
24. Stripping Shovel, 1948
25. Stripping Shovel, 1948
26. Stripping Shovel, 1948
27. Stripping Shovel, 1948
28. Stripping Shovel, 1948
29. Stripping Shovel, 1948
30. Strip Mine Site
31. Strip Mine Site
32. Strip Mine Site
33. Bulldozer and Truck
34. Two Men on Truck
35. Work at Strip Site
36. Bulldozer
37. Bulldozer
38. 8x10 Professional Photograph: Stripping Shovel

Series B: Ledgers and Payroll
Box 3
1. January 1945-October 1947
2. November 1947-December 1949
4. September 1946-March 1956
5. May 1950-February 1953
6. January 1950-June 1953

Series B: Ledgers and Payroll
Box 4
1. March 1953-May 1958
2. July 1953-June 1962
5. September 1966-December 1969

Series B: Ledgers and Payroll
Box 5
4. Payroll Book with Social Security Numbers
5. Payroll, 1970-1972
6. Inheritance Papers, Various Years

Series B: Personal Documents
Box 6
1. Family Documentation: Biography of Florence Costantino; Birth Certificates; Copies of Marriage Licenses; Citizenship Papers; Newspaper Copies; Deaths of Husbands.
2. Windber Country Club: Membership
3. Empty Checkbooks: Costantino Coal Co.
4. Costantino Coal Co.: Check Stubs 1973-1976
5. Book My First Ninety Years - 1999
6. Video’s (1 VHS) (2 Ansco Films)

Addenda
Box 1
1. Family Documentation:
   a. Biography of Florence Costantino
   b. Family Birth Certificates
   c. Copies of marriage licenses
   d. Citizenship papers
   e. Newspaper copies of death notices for Peter Caporale and Joe Costantino.
2. Windber Country Club: Membership
3. Media: 16 mm films (2) and VHS Videotape (1) of the Costantino Coal Co.
4. Costantino Coal Co. Unused checks
5. Costantino Coal Co. Check Stubs, 1973-1976